

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24

WORKSITE AND STORAGE ACCESS

Section 1. Should a supervisor determine that building or room access is necessary for a ~~an~~ employee-student worker to perform their role, the University will provide the necessary means of access (keys, keycodes, proxcard permissions, etc.) to any required room or building within seven (7) days of the student worker submitting the required information. This includes after-hours access if necessary.

Student workers~~Employees~~ who violate communicated building access policies, or who duplicate or share access materials without permission may be subject to disciplinary action.

Building access may be revoked if, at any time, the supervisor determines that access is no longer necessary or appropriate.

Section 2. If needed, student workers shall have access to a secure place to put their belongings while they work. Student workers shall also be given access to break rooms and kitchen facilities comparable to those of other employees in their workplaces.

Section 3. Resident Assistants. Each dormitory will have a designated, secure space in which Resident Assistants may store on-call phones, posters, bulletin boards, and other supplies needed for the position. This access shall be consistent with appointment duration, and hall closures.